Oregon Nonprofit Sector Report

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Executive Summary

Project Goals

The Oregon Nonprofit Sector Report (ONSR) is the outcome of a collaboration between the Nonprofit Association of Oregon (NAO) and Portland State University’s (PSU) Institute for Nonprofit Management (INPM), which is part of the Center for Public Service. The report is intended to inform decision makers in the public, nonprofit, and private sectors about the present economic status and relevance of the nonprofit sector.

The ONSR should especially help public policy decision makers, philanthropists, and nonprofit leaders better understand the organizational and financial health of the state’s nonprofits. Nonprofit organizations are dealing with the consequences of recent financial crises—the effects of which greatly influence Oregon’s state budget cycle and the budgets of many of the state’s 22,000+ tax-exempt organizations.

This comprehensive report examines the sector as a whole—including a description of the size and scope of the sector (e.g., number of organizations, expenditures, regional distribution, number of employees and volunteers, regional distribution of volunteers, forms of volunteering, number of foundations); the current condition of nonprofits (e.g., clues about their economic viability and social relevance, relative health in key areas such as leadership, fundraising, outlook); and the contributions, social impact, and future of Oregon’s nonprofit sector.

Methodology

To compile this report, the team developed and executed a survey instrument that collected data from over 600 participating nonprofit leaders/organizations comprising a representative sample for regional and subsector distribution of nonprofits. The team also analyzed and interpreted data on Oregon’s 10,429 actively filing public charities listed in the Oregon Department of Justice database and compared it with data on Oregon’s tax-exempt organizations as well as with data in other state of the nonprofit sector reports to identify gaps, inconsistencies, and best practices.

The ONSR aims to provide basic, current, and easily accessible data on the nonprofit sector in Oregon to help inform the public about the social impact of nonprofit organizations in Oregon. This report is a starting point for ongoing research and data collection to learn more about how Oregon nonprofits relate to government, for-profit firms, one another, their clients, and society as a whole. The ONSR team hopes there will be ongoing efforts to continue this important work for and about Oregon’s nonprofit sector.
Key Findings

Total revenue of the 10,429 active charitable non-profits (reporting year beginning 2010) in Oregon was approximately $13 billion, with total assets of $16 billion. Nonprofit organizations in Oregon provide 166,130 jobs, which represents 13% of Oregon’s private sector employment. Oregon’s largest nonprofit employers are hospitals, accounting for 51,000 employees.

It is clear that nonprofits play an increasingly vital role in supporting the state. The ONSR provides critical details about the sector’s scale, health, and impact. Some key findings about the Oregon-based public charities who responded to the survey include:

- The sector is predominantly female and white: 76% of employees are women; 28% are people of color.
- Overall, employment in nonprofits has stabilized after the recent financial crises: 35% of respondents reported an increase in paid staff, and over one-quarter increased volunteers.
- In 2011, 54% of nonprofits reported increased revenue, 26% reported flat revenue, and 20% reported decreased revenue compared to 2010.
- Sixty-five percent of nonprofits reported increased demand for services in 2011, comparable to national data, while 28% reported that demand stayed about the same.
- Twenty-six percent of nonprofits reported that they had to scale back programs, and 51% had to turn away clients.
- Fifty-seven percent of nonprofits do not have enough unrestricted operating reserves to cover three months of operating expenses, compared to 46% to 48% of organizations nationally.
- Almost one in four (24%) reported they are operating with less than one month worth of reserves.
- Sixty percent of nonprofits reported increased fundraising (in 2011 compared to 2010), which is 19% higher than in the US overall. Fundraising efforts were increased through more foundation grant applications (57%), greater attention to major individual donors (52%), and the addition of special events (49%).
- Eighty-six percent of nonprofits collaborate with each other. Those who most collaborate are agencies and organizations within the Housing and Shelter (97%), Healthcare and Counseling (91%), and Human Services and Community Improvement and Capacity Building (tied at 89%) subsectors.
- Meeting with public officials ranked highest among nonprofits’ advocacy activities (56%); nearly one-third participated in coalitions that attempt to influence public policy.
- For fiscal year 2012, Oregon’s nonprofits expect the percentage of total revenue from most sources to increase; government revenue is mostly expected to stay the same. The majority expects their organizations to grow moderately over the next one to three years; one-third expects substantial organizational growth over the next five years.
Introduction

This is the first Oregon Nonprofit Sector Report (ONSR). It is co-produced by Portland State University’s (PSU) Institute for Nonprofit Management (INPM), which is part of the Center for Public Service, and the Nonprofit Association of Oregon (NAO). The ONSR team began tracking sector-related data in 2010. In addition to tracking existing data, the team conducted a survey in February 2012 to gather information important to accurate and current sector reporting.

This report focuses on three questions:

- What is the size and scope of the nonprofit sector in Oregon?
- How can the relative health of the nonprofit sector be described?
- What are the currently available indicators for the social and economic impact of Oregon’s nonprofit sector?

Generating a basic description of the size and scope of Oregon’s nonprofit sector was in itself a complex endeavor, and required the use of numerous data sources. The number of nonprofits and total expenses and revenue were drawn from Internal Revenue Service (IRS) data. The most recent data available at the time of publication is from 2010. Employment and Wages data is drawn from Oregon’s Employment Department. The most recent Fundraising Trends Report for Oregon and SW Washington (2011) was used to compare some of the ONSR’s fundraising findings with data from previous years.

Where possible, the ONSR attempts to make comparisons between data for Oregon and national statistics. As there is no single source of information that would provide this comparison, the ONSR relied on multiple studies and sources including the Oregon Department of Justice, the National Center for Charitable Statistics, the Urban Institute, the Nonprofit Research Collaborative, BoardSource, “Daring to Lead,” the “Minnesota Nonprofit Economy Report,” and the “UCLA Nonprofit Sector Report for Los Angeles County.”

THE ONSR SURVEY

In February 2012, the ONSR survey was sent to 3,610 contacts in 2,971 Oregon-based public charities with 501(c)(3) status registered with the Oregon Department of Justice. A total of 641 responses to the survey were received; of those, 632 were considered valid and 475 were complete.

For this survey the team divided the population into different groups based on their subsector and the region of Oregon in which they primarily operate. About 25 to 40% of all organizations within a particular group were randomly selected (irrespective of organization size) and sent a link to the survey. This procedure coupled with the high response rate (632 responses translates to a 4% margin of error) ensured that the survey respondents are adequately representative of the Oregon nonprofit sector.

The ONSR achieved a representative sample for regional distribution of nonprofits (see Figure 0.1) and for subsectors (see Figure 0.2) as well.

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1. After accounting for respondents who unsubscribed or were no longer employed at the organization.
2. Known as stratified random sampling.
Figure 0.1. Survey Respondents by Region

<table>
<thead>
<tr>
<th>REGION</th>
<th>NUMBER OF NONPROFITS</th>
<th>PERCENT OF NONPROFITS IN STATE</th>
<th>PERCENT OF RESPONDENTS FROM REGION</th>
</tr>
</thead>
<tbody>
<tr>
<td>Central Oregon</td>
<td>644</td>
<td>6%</td>
<td>5%</td>
</tr>
<tr>
<td>Eastern Oregon</td>
<td>564</td>
<td>5%</td>
<td>7%</td>
</tr>
<tr>
<td>Metropolitan Portland</td>
<td>4488</td>
<td>43%</td>
<td>41%</td>
</tr>
<tr>
<td>North Coast</td>
<td>535</td>
<td>5%</td>
<td>5%</td>
</tr>
<tr>
<td>Northern Willamette Valley</td>
<td>1136</td>
<td>11%</td>
<td>9%</td>
</tr>
<tr>
<td>South Coast</td>
<td>284</td>
<td>3%</td>
<td>3%</td>
</tr>
<tr>
<td>Southern Oregon</td>
<td>1014</td>
<td>10%</td>
<td>11%</td>
</tr>
<tr>
<td>Southern Willamette Valley</td>
<td>1678</td>
<td>16%</td>
<td>19%</td>
</tr>
<tr>
<td><strong>STATEWIDE TOTAL</strong></td>
<td><strong>10,343</strong></td>
<td><strong>100%</strong></td>
<td><strong>100%</strong></td>
</tr>
</tbody>
</table>

About 86 nonprofit organizations in Oregon have their primary offices outside of the state and were therefore not tagged to any of the eight regions—hence the total number of organizations in this table is 10,343 and not 10,429.

Figure 0.2. Survey Respondents by Subsector

<table>
<thead>
<tr>
<th>SUBSECTOR</th>
<th>NUMBER OF NONPROFITS</th>
<th>PERCENT OF NONPROFITS IN STATE</th>
<th>PERCENT OF RESPONDENTS FROM SUBSECTOR</th>
</tr>
</thead>
<tbody>
<tr>
<td>Animal Welfare</td>
<td>268</td>
<td>3%</td>
<td>5%</td>
</tr>
<tr>
<td>Arts, Culture &amp; Humanities</td>
<td>1228</td>
<td>12%</td>
<td>17%</td>
</tr>
<tr>
<td>Community Improvement &amp; Capacity Building</td>
<td>124</td>
<td>1%</td>
<td>6%</td>
</tr>
<tr>
<td>Civil Rights &amp; Advocacy</td>
<td>165</td>
<td>2%</td>
<td>2%</td>
</tr>
<tr>
<td>Crime Prevention &amp; Legal Affairs</td>
<td>66</td>
<td>1%</td>
<td>2%</td>
</tr>
<tr>
<td>Education</td>
<td>256</td>
<td>2%</td>
<td>7%</td>
</tr>
<tr>
<td>Environment</td>
<td>538</td>
<td>5%</td>
<td>8%</td>
</tr>
<tr>
<td>Food, Agriculture &amp; Nutrition</td>
<td>102</td>
<td>1%</td>
<td>2%</td>
</tr>
<tr>
<td>Healthcare &amp; Counseling</td>
<td>469</td>
<td>6%</td>
<td>8%</td>
</tr>
<tr>
<td>Housing &amp; Shelter</td>
<td>246</td>
<td>2%</td>
<td>4%</td>
</tr>
<tr>
<td>Human Services</td>
<td>1,060</td>
<td>10%</td>
<td>17%</td>
</tr>
<tr>
<td>Philanthropy, Volunteerism &amp; Grants</td>
<td>1,413</td>
<td>14%</td>
<td>7%</td>
</tr>
<tr>
<td>Public Safety, Disaster &amp; Crisis Intervention</td>
<td>104</td>
<td>1%</td>
<td>1%</td>
</tr>
<tr>
<td>Recreation, Leisure &amp; Sports</td>
<td>778</td>
<td>8%</td>
<td>4%</td>
</tr>
<tr>
<td>Religion</td>
<td>2,703</td>
<td>26%</td>
<td>1%</td>
</tr>
<tr>
<td>Research</td>
<td>120</td>
<td>1%</td>
<td>1%</td>
</tr>
<tr>
<td>Youth Development</td>
<td>574</td>
<td>5%</td>
<td>8%</td>
</tr>
<tr>
<td><strong>TOTAL</strong></td>
<td><strong>10,429</strong></td>
<td><strong>100%</strong></td>
<td><strong>100%</strong></td>
</tr>
</tbody>
</table>
As Figure 0.2. shows, the ONSR has a slight overrepresentation of arts and culture and human services organizations; foundations (philanthropic organizations) and educational institutions are underrepresented as the study surveyed direct service organizations rather than grantmakers and colleges and universities.

As in many nonprofit surveys, the sample has a significant overrepresentation of bigger nonprofit organizations. As many commenters stated, small organizations frequently do not have the organizational or staff capacity to respond to survey requests. Although nonprofits with annual operating budgets under $100,000 make up 71% of Oregon's nonprofit sector, only 37% of respondents fall under this category. Therefore, the ONSR has a significant overrepresentation of mid-size nonprofits with annual budgets between $1 million and $5 million.

“As many commenters stated, small organizations frequently do not have the organizational or staff capacity to respond to survey requests.”

Figure 0.3. Comparison of ONSR 2011 & National Center for Charitable Statistics 2010 Samples by 2011 Operating Budget

<table>
<thead>
<tr>
<th>OPERATING BUDGET</th>
<th>NUMBER OF NONPROFITS</th>
<th>ONSR</th>
<th>NCCS</th>
</tr>
</thead>
<tbody>
<tr>
<td>Under $100,000</td>
<td>185</td>
<td>37%</td>
<td>71%</td>
</tr>
<tr>
<td>$100,000 to $250,000</td>
<td>89</td>
<td>18%</td>
<td>10%</td>
</tr>
<tr>
<td>$250,001 to $500,000</td>
<td>72</td>
<td>14%</td>
<td>6%</td>
</tr>
<tr>
<td>$500,001 to $1 million</td>
<td>37</td>
<td>7%</td>
<td>4%</td>
</tr>
<tr>
<td>$1,000,001 to $5 million</td>
<td>83</td>
<td>17%</td>
<td>6%</td>
</tr>
<tr>
<td>$5,000,001 to $10 million</td>
<td>19</td>
<td>4%</td>
<td>1%</td>
</tr>
<tr>
<td>More than $10 million</td>
<td>15</td>
<td>3%</td>
<td>2%</td>
</tr>
<tr>
<td><strong>TOTAL</strong></td>
<td><strong>500</strong></td>
<td><strong>100%</strong></td>
<td><strong>100%</strong></td>
</tr>
</tbody>
</table>

Source: National Center for Charitable Statistics (NCCS).
Overview: Oregon’s Nonprofit Sector

The Oregon Nonprofit Sector consists of 22,000 nonprofit organizations. The majority (15,188) of these organizations are public charities which conduct “public benefit” activities and have been granted tax-exempt status under Internal Revenue Code section 501(c)(3) allowing them to receive tax-deductible contributions. The others include private foundations, civic leagues, business leagues, fraternal societies, agricultural organizations, and many others.

Size of Subsectors

The ONSR analyzed the focus area of Oregon-based public charities registered with the Oregon Department of Justice and categorized them into subsectors. The most abundant subsectors are Religious (2,703), Philanthropic (1,413); Arts, Culture, and Humanities (1,228); and Human Services (1,060) organizations.

Figure 1.1. Oregon Nonprofit Organization Subsectors

<table>
<thead>
<tr>
<th>SUBSECTOR</th>
<th>TOTAL</th>
<th>PERCENT</th>
</tr>
</thead>
<tbody>
<tr>
<td>Animal Welfare</td>
<td>268</td>
<td>3%</td>
</tr>
<tr>
<td>Arts, Culture &amp; Humanities</td>
<td>1,228</td>
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</tr>
<tr>
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</tr>
<tr>
<td>Environment</td>
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<tr>
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<td>102</td>
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</tr>
<tr>
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<td>1,413</td>
<td>14%</td>
</tr>
<tr>
<td>Public Safety, Disaster &amp; Crisis Intervention</td>
<td>104</td>
<td>1%</td>
</tr>
<tr>
<td>Recreation, Leisure &amp; Sports</td>
<td>778</td>
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<tr>
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<td>2,703</td>
<td>26%</td>
</tr>
<tr>
<td>Research</td>
<td>120</td>
<td>1%</td>
</tr>
<tr>
<td>Human Services</td>
<td>1,060</td>
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<tr>
<td><strong>TOTAL</strong></td>
<td><strong>10,429</strong></td>
<td><strong>100%</strong></td>
</tr>
</tbody>
</table>

Source: Oregon Department of Justice. Figures are for 2010. Nearly 1,000 organizations did not specify their IRS code and are not included here. The ONSR has classified organizations under one category based on the primary mission listed in the database.
Foundations

In Oregon, 1,086 charitable foundations operate with assets totaling roughly $8 billion and annual giving over $800 million. The top 100 highest-giving foundations employ 136 full-time and 18.75 part-time professional staff, 53 full-time and 18.5 part-time support staff, and another 40 unspecified staff. Smaller foundations rely primarily on volunteer labor.1

Expenditures & Revenues

In 2009, total revenue and expenses for these Oregon-based public charities were nearly even at $13 billion. However in 2010, total expenses increased by nearly one billion dollars, while revenues remained flat. The increased expenses were entirely program related. Management costs actually declined by $200 million (from 15% to 12% of total expenses), and fundraising expenses remained the same.

“In 2010, total expenses increased by nearly one billion dollars, while revenues remained flat. The increased expenses were entirely program related.”

Figure 1.2. Total Revenues, Expenses & Assets of Oregon-based Nonprofits (2009 to 2010)

Figure 1.3. Breakdown of Total Expenses for Oregon-based Nonprofits (2009 to 2010)

Source: Oregon Department of Justice. (2009 and 2010).

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1. Foundation Center (2011).
Assets

Total assets of Oregon-based public charities increased from $15 billion to $16 billion from 2009 to 2010. Nearly 65% of these organizations have less than $100,000 in assets, and another 14% have more than $100,000 but less than $1 million in total assets.

Employment

In 2010, the Oregon Employment Department analyzed data from the 8,519 Oregon nonprofit organizations that employ paid staff. The sector employed 166,130 people in 2010. This represents 13% of private sector employment, which is an increase from 11% in 2002. Nonprofits comprise 10% of total (private and public) state employment.²

In 2010, Healthcare and Counseling accounted for the overwhelming majority of Oregon’s nonprofit jobs at 102,595 (62 %).³ Oregon’s 52 nonprofit hospitals provide half of these positions, employing 51,200 people. As shown in Figure 1.5, ‘Other Services’ make up the next largest percentage with 24,191 jobs. These services include religious, grantmaking, civic, and professional organizations.⁴

Nonprofits in Oregon’s rural counties employ more than 26,000 employees or 9% of all jobs in these counties. Oregon’s urban counties employ 139,000 people, or approximately 11% of urban Oregonians.⁵

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³ The subsector categories used by the Oregon Labor Market Information System are very different from the National Taxonomy of Exempt Entities classifications used in the ONSR analysis. However, they provide some insight into the distribution of jobs within the nonprofit sector.


Wages

Annual average pay in Oregon’s private sector in 2010 was $40,968; for Oregon nonprofits, it was $39,545.6. Annual average wages in Oregon depend more on industry than for-profit or not-for-profit status.

Figure 1.6 shows that in two industries that comprise nearly three-quarters of all nonprofit employment, annual average wages at nonprofits are nearly equal to the industry average. Healthcare and Counseling (62%), and Education Services (11%) have almost identical average annual pay. This similarity likely explains the close overall proximity of nonprofit salaries to private sector averages.

Notably, annual average pay at rural nonprofits exceeds average pay for all employers by $1,500. By contrast, urban nonprofits pay $2,800 less than average.

Figure 1.6. Annual Average Pay in Oregon: Nonprofits & All Firms (2010)

<table>
<thead>
<tr>
<th>INDUSTRY TYPE</th>
<th>NONPROFITS</th>
<th>ALL FIRMS</th>
</tr>
</thead>
<tbody>
<tr>
<td>Finance / Insurance</td>
<td>$70,187</td>
<td>$60,385</td>
</tr>
<tr>
<td>Professional, Scientific &amp; Technical Services</td>
<td>$62,485</td>
<td>$59,837</td>
</tr>
<tr>
<td>Management of Companies &amp; Enterprises</td>
<td>$58,964</td>
<td>$73,531</td>
</tr>
<tr>
<td>Healthcare &amp; Counseling</td>
<td>$43,717</td>
<td>$43,725</td>
</tr>
<tr>
<td>Admin / Support &amp; Waste Management</td>
<td>$35,640</td>
<td>$28,758</td>
</tr>
<tr>
<td>Educational Services</td>
<td>$31,865</td>
<td>$31,051</td>
</tr>
<tr>
<td>Retail Trade</td>
<td>$26,527</td>
<td>$25,939</td>
</tr>
<tr>
<td>Arts, Entertainment &amp; Recreation</td>
<td>$24,043</td>
<td>$23,542</td>
</tr>
<tr>
<td>Other Services (Excluding Public Admin)</td>
<td>$23,470</td>
<td>$26,772</td>
</tr>
</tbody>
</table>

Source: Oregon Labor Trends Report (Oct. 2011). Table 1, p. 3.

“Annual average wages in Oregon depend more on industry than for-profit or not-for-profit status.”
Volunteering

From 2008 to 2010, Oregon had a volunteer rate of 32.9%, ranking 14th in the nation. Every year 993,700 Oregonians volunteer 115.9 million service hours, or 38.3 hours per resident (16th in the nation). The value of this service is calculated to be $2.5 billion.7

In contrast to national and regional trends, Oregon has an exceptionally high volunteer rate in its urban regions. This is due in part to that fact that Portland records having the second highest volunteer rate (36%) in the nation among large cities (after Minneapolis), and the highest rate for members of the Millennial generation (34%) and Generation X (39%).

“Every year 993,700 Oregonians volunteer 115.9 million service hours, or 38.3 hours per resident (16th in the nation). The value of this service is calculated to be $2.5 billion.”

Figure 1.7. Volunteer Rates by Region (2008 to 2010)

7. www.volunteeringinamerica.gov/OR.
Financial Health

Oregon’s public charities have been faced with a dilemma: while the need for services increased substantially, funding has been harder to secure. Unemployment rates in the state remained high in 2011 after reaching their highest levels in three decades in 2009 and 2010.1 Public budget shortfalls have compromised services for vulnerable populations and funding for areas such as the arts and education. Therefore, it is not surprising that Oregon mirrors the national statistics:2 65% of Oregon’s nonprofits reported an increase in demand for services in 2011, while only 7% reported a decrease, and 28% reported that the demand for services stayed the same.

While the economic downturn still shows its effects in Oregon, slightly over half (52%) of nonprofits reported increased revenue in 2011 (compared to 44% in 2010),3 20% reported flat revenue (compared to 29% in 2010), and 28% had decreased revenue (compared to 25% in 2010).

A higher percentage (64%) of very large organizations (those with budgets over $10 million) reported an increase in revenue, compared to 50% of all other organizations (including small organizations).4 There were no significant differences across regions.

---

2. According to the Nonprofit Alliance Fundraising Report (2012), national organizations reported that 65% saw increased demand, 5% saw a decrease, and 30% stayed the same.
4. This is different from Los Angeles County where smaller nonprofits reported more stability than medium and large organizations: Small organizations also reported revenue declines less frequently than their medium and large counterparts did.
Oregon’s nonprofit sector consists mostly of small organizations with annual budgets under $500,000 (87% of all organizations). It will be interesting to see if these organizations take longer to recover from the financial crisis than their larger counterparts.

Despite increased revenue, nonprofits are still trying to cope with the increased demand for services. Fifty-one percent of nonprofits reported that they had to turn away clients due to lack of resources (e.g., funding, volunteers, staff, space), 19% reported turning away clients due to the limits of current state and federal regulations, and 15% turned away clients for other reasons.

**Total Expenditures**

Oregon’s nonprofits also reported an overall increase in expenditures. Out of the 496 organizations that responded to this question, 54% reported increased expenditures, 26% said their expenditures stayed the same as in 2010, and 20% reported a decrease.

The increased expenditures correlate with increased revenue in 2011. The ONSR data show that nonprofits that experienced increased demand also had increased expenditures over the past year. For 2012, organizations expect significantly higher expenditures due to higher programming costs: 62% expect an increase, 28% expect flat expenditures, while only 10% expect expenditures to decrease.

**Figure 2.3.** Annual Revenue Comparison between Oregon Nonprofits & National Public Charities by Budget Size

<table>
<thead>
<tr>
<th>ANNUAL REVENUE OF PUBLIC CHARITIES FILING IRS FORM 990</th>
<th>OREGON</th>
<th>NATIONAL</th>
</tr>
</thead>
<tbody>
<tr>
<td>$100,000 &amp; under</td>
<td>71%</td>
<td>46%</td>
</tr>
<tr>
<td>$100,001 to $500,000</td>
<td>16%</td>
<td>29%</td>
</tr>
<tr>
<td>$500,001 to $1 million</td>
<td>4%</td>
<td>8%</td>
</tr>
<tr>
<td>$1,000,001 to $5 million</td>
<td>6%</td>
<td>11%</td>
</tr>
<tr>
<td>$5,000,001 to $10 million</td>
<td>1.2%</td>
<td>2.5%</td>
</tr>
<tr>
<td>More than $10 million</td>
<td>2%</td>
<td>4%</td>
</tr>
</tbody>
</table>

Source: National Center on Charitable Statistics.

**Figure 2.4.** Change in Total Expenditures in 2011 from 2010

- Increased substantially (25% +) 9%
- Increased moderately (5 to 24%) 45%
- Stayed the same as in 2010 26%
- Decreased moderately (5 to 24%) 16%
- Decreased substantially (25% +) 4%

5. Correlation was significant. \( r = 0.34 \).
Assets & Operating Reserves

Cash reserves are considered one measure of financial resiliency. Nonprofits, like their private sector counterparts, need cash to weather unexpected financial shortfalls, to withstand changes in programs and staffing, and for investment in start-up programs and fundraising activities. While there is no hard and fast rule regarding cash reserves, many organizations strive for cash reserves equivalent to a minimum of three months of operating expenses, and some prefer six or more months. However, 57% of ONSR survey respondents do not have adequate cash reserves to cover the three-month threshold. On this measure, Oregon compares poorly to similar national studies, where only 46% to 48% of respondents have less than three months of cash reserves. Of greater concern is the 24% of ONSR respondents reporting less than one month of reserves.

This is an issue for small and mid-size organizations. Nationally, 53% of nonprofits with annual budgets under $3 million have cash reserves for less than three months of operating expenses, while only 37% of organizations with budgets over than $3 million are in this financial situation. Other factors contributing to fiscal stress specific to smaller nonprofits are an overreliance on a limited amount of funders (54%), declining philanthropic support (56%), overreliance on one type of fundraising (40%), and uncertain cash flow due to erratic government payment schedules (32%).

Cost-saving Strategies

Nonprofits exist to meet the needs defined in their mission statement. When revenue decreases and demand increases, organizations are forced to decide between pursuing strategies to meet these needs or decreasing their capacity to serve. In 2011, nonprofits continued their struggle to meet increased needs with limited budgets forcing many organizations to continue cutting costs. One-third of Oregon nonprofits cut administrative and overhead costs, 26% scaled back programs, and 16% initiated a salary freeze. Additionally, 15% reduced staff hours, 15% collaborated with other nonprofits to reduce overhead, 13% served fewer clients and discontinued existing program(s), and 12% had to lay off staff.

A comparison with 2010 data from Oregon and Los Angeles County show continued efforts to reduce overhead costs and scale back programs, but also to stabilize staff size and salaries.

“When revenue decreases and demand increases, nonprofits are forced to decide between pursuing strategies to meet these needs or decreasing their capacity to serve.”

---

7. 46% of organizations in the national “Daring to Lead” (2011) study and 48% in the national Nonprofit Research Collaborative Report (2011) reported nonprofits had less than three months of operating reserves.
10. Few nonprofit sector reports track cost savings strategies. The UCLA report on the nonprofit sector in Los Angeles County is one of the few comprehensive reports available which tracks those data.
A higher percentage of nonprofits in Oregon decided to cut administrative and staff costs, rather than to cut programs and services or reduce hours of operations. Staff size and salaries are leveling off; whereas last year’s data showed almost a third of organizations had to lay off staff, this number is down to 12% in 2011. Salary freezes were down from 31% in 2010 to 16% in 2011. While only seven percent of Oregon’s nonprofits reported decreased demand, 26% scaled back their programs. When the year-to-year comparison of cost-saving strategies is coupled with the data on revenue change and expenditures, Oregon nonprofits appear to have weathered the recession. In future years, organizations that have struggled to stay afloat will ideally be able to restore their programs as Oregon’s economy improves.

**Figure 2.5.** Comparison of Nonprofit Cost-saving Strategies between 2010 & 2011

<table>
<thead>
<tr>
<th>Cost-saving Strategies</th>
<th>OR 2010</th>
<th>OR 2011</th>
</tr>
</thead>
<tbody>
<tr>
<td>Merged with another organization</td>
<td>[3%]</td>
<td>1%</td>
</tr>
<tr>
<td>Initiated hiring freeze</td>
<td>20%</td>
<td>5%</td>
</tr>
<tr>
<td>Received additional or extended lines of credit</td>
<td>[7%]</td>
<td>5%</td>
</tr>
<tr>
<td>Reduced salaries</td>
<td>18%</td>
<td>5%</td>
</tr>
<tr>
<td>Reduced hours of operation</td>
<td>10%</td>
<td>7%</td>
</tr>
<tr>
<td>Reduced employee benefits</td>
<td>20%</td>
<td>9%</td>
</tr>
<tr>
<td>Engaged in deficit spending</td>
<td>[15%]</td>
<td>9%</td>
</tr>
<tr>
<td>Laid off staff</td>
<td>31%</td>
<td>12%</td>
</tr>
<tr>
<td>Discontinued existing program(s)</td>
<td>[26%]</td>
<td>13%</td>
</tr>
<tr>
<td>Served fewer clients</td>
<td>[28%]</td>
<td>13%</td>
</tr>
<tr>
<td>Collaborated with other nonprofits to reduce overhead</td>
<td>[26%]</td>
<td>15%</td>
</tr>
<tr>
<td>Reduced staff hours</td>
<td>[23%]</td>
<td>15%</td>
</tr>
<tr>
<td>Initiated salary freeze</td>
<td>31%</td>
<td>16%</td>
</tr>
<tr>
<td>Scaled back programs</td>
<td>39%</td>
<td>26%</td>
</tr>
<tr>
<td>Cut administrative or overhead costs</td>
<td>[50%]</td>
<td>34%</td>
</tr>
</tbody>
</table>

*For categories without 2010 data from Oregon, ONSR used 2010 data from Los Angeles County as a proxy, noted above in brackets. Source: ONSR (2012), Fundraising Trends Report 2011, UCLA.*
Revenue Sources Overview

The most important revenue source for organizations in the ONSR sample were contributions from individuals (34%), followed by fees for services and sales (24%), government funding (17%), grants from foundations (16%), and grants and sponsorship from corporations (5%).

More than half of respondents did not receive any government funding (53%). Additionally, 53% did not receive any contributions from corporations, and one-third did not generate any fee for service or sales revenue.

A high number of respondents reported increased contributions from individuals, increased contributions from foundation grants, and increased income from fees and sales.

Figure 2.6. Average Percentage of Budget from Specified Revenue Sources

Figure 2.7. Changes in Specified Revenue Sources (2010 to 2011)
Revenue from Government

Of the 47% of Oregon nonprofits receiving government funding, one-third comes from the state, one-third from the federal government, and a fifth each from the county and city. Regarding the form of government funding, half comes through government grants, one-third through contracts, and only 11% are reimbursements or vouchers.

The ONSR found that some of the national concerns about nonprofits contracting with government agencies may be less pressing in Oregon. Nationally, 53% of nonprofits reported late payments from the government, compared to 33% of Oregon’s nonprofits. While the ONSR survey focused on problems associated with government funding, national studies asked about contracting problems overall. Three-quarters of nonprofits nationally reported having problems with the complexity and time requirements associated with reporting for government grants. Additionally, 68% of nonprofits nationally reported that government payments do not cover the full costs of contracted services.11 More than half of Oregon’s nonprofits (52%) noted increased reporting requirements for government grants and contracts and 27% of respondents reported decreased government reimbursement rates.

Figure 2.9. Government Funding Concerns (2011)

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Revenue from Fees for Services, Social Businesses

The ONSR sample shows substantial differences in revenue mix compared to the national average. In the US overall, the majority of nonprofit income stems from fees for services and sales from private sources (53%). In the ONSR sample, this category accounts for only 25% of the overall revenue.

This finding may be explained in part by the nature of the ONSR sample. The most substantial fee-for-service earners in the sector overall are nonprofit hospitals and universities, a group of organizations that is underrepresented in the ONSR sample. However, this result might still be an indication that nonprofits in Oregon tend to have less earned income than nonprofits in other parts of the country.

Given the increasing relevance of social entrepreneurship and social enterprise in the US nonprofit sector overall, the ONSR asked Oregon’s nonprofits whether they run a business enterprise to generate revenue. Twenty-nine percent reported that they do, while 63% reported that they do not, and eight percent reported that they would consider starting one.

Fundraising Results

Fundraising results in 2011 were on an upward trend compared to 2010. More nonprofits reported increased fundraising results this year (FY2011 over FY2010) than last year (FY2010 over FY2009), and fewer organizations reported a decrease in fundraising (from 25% in 2010 to 18% in 2011). Compared to the national average, Oregon’s fundraising results also look quite positive: 60% of Oregon’s nonprofits reported increased fundraising results which is 19% more than the national rate of 41%.

Figure 2.10. Proportion of Revenue from Different Sources, Oregon vs. US

<table>
<thead>
<tr>
<th>Source of Revenue</th>
<th>Oregon 2011</th>
<th>US 2009</th>
</tr>
</thead>
<tbody>
<tr>
<td>Government Grants &amp; Contracts</td>
<td>17.1%</td>
<td>32.1%</td>
</tr>
<tr>
<td>Private Contributions</td>
<td>49.6% (33% from individuals)</td>
<td>13.6%</td>
</tr>
<tr>
<td>Fees for Service, Sales, Tickets</td>
<td>24.5%</td>
<td>52.4%</td>
</tr>
<tr>
<td>Investment &amp; Other</td>
<td>N/A</td>
<td>2.1%</td>
</tr>
</tbody>
</table>

According to the National Center for Charitable Statistics Core Files, Public Charities (2009).

Figure 2.11. Fundraising Revenue: Annual Comparisons

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12. As a counterbalance bigger nonprofits are overrepresented in the ONSR sample.

Fundraising Strategies

In addition to reducing expenses through cost-saving strategies, nonprofits increased revenue through their fundraising efforts in 2011. Figure 2.12 shows the most frequently used strategies.

More than half of grantmaking organizations nationally reported increased numbers of grant applications, 35% said applications are about the same as last year, and 13% saw a decline in grant applications.14 This is consistent with the ONSR findings that increasing foundation grant applications is one major fundraising strategy for Oregon’s nonprofits.

The increase in contributions can best be explained by more individuals giving (69%) and bigger gifts from individuals (42%). In 2011, a significantly higher number of organizations reported bigger gifts from individuals compared to 2010 (29%). Similar to last year, few organizations reported more (9%) or bigger (5%) government grants, and even fewer received more (3%) or bigger (3%) government contracts.

Of the fewer than 20% of ONSR respondents whose fundraising revenue decreased, 74% attribute their decreased fundraising results to smaller gifts from individuals and 69% to fewer individuals giving. More respondents noted these two areas this year than they did last year. Another significant difference from last year is the number of organizations that reported smaller foundation grants, which increased from 42% in 2010 to 58% in 2011. Additionally, the number of organizations reporting discontinued foundation grants increased from 26% in 2010 to 34% in 2011.

Nonprofits face continuing increases of reporting requirements from funders. Forty-two percent said that reporting requirements from funders (including government, corporate, foundations) have increased over the past year, 45% reported that requirements stayed the same, and not even one percent reported decreased requirements.15

Figure 2.12. Fundraising Strategies Used

<table>
<thead>
<tr>
<th>Strategy</th>
<th>OR 2010</th>
<th>OR 2011</th>
</tr>
</thead>
<tbody>
<tr>
<td>Increased foundation grant applications</td>
<td>55%</td>
<td>54%</td>
</tr>
<tr>
<td>Increased attention to major individual donors</td>
<td>46%</td>
<td>49%</td>
</tr>
<tr>
<td>Added special event</td>
<td>N/A</td>
<td>47%</td>
</tr>
<tr>
<td>Implemented or expanded marketing efforts</td>
<td>N/A</td>
<td>43%</td>
</tr>
<tr>
<td>Increased web communication with individual donors</td>
<td>N/A</td>
<td>39%</td>
</tr>
<tr>
<td>Applied for new or additional government grants</td>
<td>22%</td>
<td>27%</td>
</tr>
<tr>
<td>Increased board member giving</td>
<td>N/A</td>
<td>27%</td>
</tr>
<tr>
<td>Increased direct mail</td>
<td>N/A</td>
<td>25%</td>
</tr>
<tr>
<td>Used reserves or endowment money to fund operations</td>
<td>N/A</td>
<td>22%</td>
</tr>
<tr>
<td>Raised or implemented program service fees</td>
<td>N/A</td>
<td>18%</td>
</tr>
</tbody>
</table>


15. 11% of nonprofits reported that they don’t have external funding.
Organizational Capacity

While the term “organizational capacity” is used in many different ways, the ONSR focused on the sum total of the capabilities, knowledge, and resources that nonprofits need in order to be effective and meet their missions.

Nonprofits were asked to rate themselves in ten different areas related to organizational capacity—and gave themselves relatively high marks when asked to rank the clarity of their mission, vision, and programs. Of all respondents, 97% noted that their mission was “clear” or “clear and widely understood.” Organizations also rated their vision highly; 81% noted that their vision was “clear” or “compelling [and] broadly shared.” When asked about programs and services, 81% reported that they were well defined and aligned with their mission or aligned with their mission and an overall strategy.

By contrast, nonprofits felt relatively uncomfortable in areas related to their funding model, performance management systems, and human resources systems. Only 11% reported that their funding was highly diversified, 28% reported that they were highly dependent on a few funders, and 34% had limited access to different types of funding. When asked about performance management systems, 55% reported that they had very limited or partial measurements of performance. In human resources, 23% indicated that they addressed needs only when they are too big to ignore, and 36% noted that they have limited abilities to tie human resource plans to broader strategic plans.

Environment and Community Improvement and Capacity Building subsectors reported the highest levels of discomfort or lack of strength in key capacity building areas, 39% and 38% respectively, followed by Education at 33%.

Those organizations in the Civil Rights, Social Action and Advocacy subsector felt most limited in terms of measurements of performance (73%) and were most likely to address human resource needs only when too big to ignore (53%).

When asked about the degree to which they set realistic and quantifiable goals and whether or not they have the ability to develop and act on realistic strategic, financial, and public relations plans, respondents reported moderate levels of comfort and strength.

“Nonprofits felt strongly that their expressions of mission and vision were clear yet were notably less confident about their performance measurements, the strength of human resources systems, and the strength of their funding model.”

1. Organizational capacity areas included: clarity of mission, clarity of vision, ability to set realistic goals, well defined and aligned programs, strength of funding model, strength of performance management systems, ability to develop and act on strategic plans, strength of financial planning and budgeting, strength of human resource systems, and strength of public relations and marketing plans.
Collaboration

In an effort to better understand the different ways in which nonprofits collaborate, the ONSR asked respondents to select from a list of different forms of collaboration. The two most common forms of collaboration selected by respondents were “collaboration to carry out programs and services” (62%) and “collaboration to obtain funding for programs or services” (61%). Likely related, these two were significantly higher than the other forms of collaboration.

Eighty-six percent of all organizations engaged in some form of collaboration. This suggests that collaboration is a significant component of nonprofit life in Oregon. At the same time, nonprofits noted several impediments to getting more involved in some form of collaboration. The top three are shown in Figure 3.1.

Organizations noted that the top three impediments to collaboration were lacking capacity (29% reporting), value added is not worth the time and expense (19% reporting), and the fact that few organizations do similar work in (the reporting organization’s) area (10% reporting).

A closer look at subsectors provides greater insight into the types of nonprofits most likely to collaborate. Housing and Shelter, Human Services, and Healthcare and Counseling organizations most frequently engaged in some form of collaboration. Collaboration among Community Improvement Capacity Building and Civil Rights, Social Action, and Advocacy organizations was common as well.

The top three subsectors who collaborated with other agencies to carry out their own programs and services are Housing and Shelter (84%), Community Improvement and Capacity Building (73%), and Environment (70%). These same groups rated nearly as high on their use of collaboration to obtain funding for programs: Housing and Shelter tied with Environment (both subsectors at 74%), Community Improvement and Capacity Building (73%), and Healthcare and Counseling (72%).

Many organizations also collaborate to advocate on behalf of their clients. Housing and Shelter (71%), Civil Rights, Social Action and Advocacy (67%), and Healthcare and Counseling are the subsectors most involved in such activities.

Figure 3.1. Most Common Forms of Collaboration

<table>
<thead>
<tr>
<th>Collaboration Activity</th>
<th>Percentage</th>
</tr>
</thead>
<tbody>
<tr>
<td>Carry Out Programs &amp; Services</td>
<td>62%</td>
</tr>
<tr>
<td>Obtain Funding for Programs</td>
<td>61%</td>
</tr>
<tr>
<td>Advocate on Behalf of Clients</td>
<td>38%</td>
</tr>
<tr>
<td>Share Space with Another Organization</td>
<td>37%</td>
</tr>
<tr>
<td>Reduce Program Expenses</td>
<td>34%</td>
</tr>
</tbody>
</table>

1. Responses by issue area subsector with a minimum of 20 responses. Subsectors are drawn from the National Taxonomy of Exempt Entities.
Subsector organizations in Human Services (48%), Housing and Shelter (45%), and Arts, Culture and Humanities (44%), most often shared space with another organization.

From the study, it is clear that many organizations engaged in some form of collaboration in order to deliver programs and services to their communities. Those who most collaborated are agencies and organizations within the Housing and Shelter (97%), Healthcare and Counseling (91%), Human Services and Community Improvement and Capacity Building (tied at 89%) subsectors.

Governance & Boards

The role of the board is one of the distinguishing features of a nonprofit organization. Nonprofit boards are responsible for the organizations that they oversee, and serving on a board is one way citizens participate in the nonprofit sector. Boards have become an increasing area of focus for those interested in nonprofit accountability and transparency, including policymakers, the media, and the public. Nonprofit practitioners, academics, and policy makers are studying boards in an effort to strengthen governance practices, and the Internal Revenue Service has released "Good Governance Practices for 501(c)(3)."\(^3\)

ONSR respondents reported that their board members primarily engaged in three main activities. As shown in Figure 3.2, over half of organizations reported that their boards are very active in financial oversight, in acting as a sounding board for the executive director, and in evaluating whether the organization is achieving its mission.

In Oregon, roughly half of boards were very active in planning for the future and setting organizational policy. Only one in four boards was very active in fundraising, monitoring the board’s own performance, community relations, or educating the public about the organization and its mission. Oregon boards are more likely than their national counterparts to monitor the organization’s programs and services. Finally, only one out of three boards was active in influencing public policy, which is in line with national data.\(^3\)

Board compensation is a controversial practice among nonprofits. Board members are generally expected to serve without compensation and organizations that do compensate are expected to provide detailed documentation to justify compensation levels and rationale.\(^4\) The overwhelming majority of nonprofits in Oregon (99.7%) reported that their board members are not rewarded financially for their service, compared to 98% nationally.\(^5\) According to the Urban Institute, more board members were compensated in larger nonprofits, reaching a high of 10% among nonprofits with over $40 million in expenses. The propensity to compensate was also higher among health organizations (4%) than nonprofits in other fields (2%).

\(^3\) Complete national data on whether boards engage in evaluating if the organization is achieving its mission was unavailable.

\(^4\) According to principles issued by the Independent Sector (2007).

\(^5\) (Ostrower 2007).
**Figure 3.2.** Board Activities of Oregon Nonprofits

<table>
<thead>
<tr>
<th>Activity</th>
<th>Oregon Nonprofits</th>
<th>US Nonprofits</th>
</tr>
</thead>
<tbody>
<tr>
<td>Fundraising</td>
<td>18%</td>
<td>42%</td>
</tr>
<tr>
<td>Financial Oversight</td>
<td>3%</td>
<td>9%</td>
</tr>
<tr>
<td>Monitor Program &amp; Services</td>
<td>8%</td>
<td>29%</td>
</tr>
<tr>
<td>Evaluate Mission Achievement</td>
<td>6%</td>
<td>17%</td>
</tr>
<tr>
<td>Monitor Board’s Own Performance</td>
<td>25%</td>
<td>42%</td>
</tr>
<tr>
<td>Community Relations</td>
<td>13%</td>
<td>38%</td>
</tr>
<tr>
<td>Educate Public about Organization</td>
<td>13%</td>
<td>38%</td>
</tr>
<tr>
<td>Influence Public Policy</td>
<td>66%</td>
<td>35%</td>
</tr>
<tr>
<td>Evaluate Executive Director</td>
<td>24%</td>
<td>17%</td>
</tr>
<tr>
<td>Set Organizational Policy</td>
<td>10%</td>
<td>12%</td>
</tr>
<tr>
<td>Plan for Future</td>
<td>6%</td>
<td>11%</td>
</tr>
<tr>
<td>Act as “Sounding Board”</td>
<td>10%</td>
<td>19%</td>
</tr>
</tbody>
</table>

**Figure 3.3.** Board Activities of US Nonprofits

<table>
<thead>
<tr>
<th>Activity</th>
<th>Oregon Nonprofits</th>
<th>US Nonprofits</th>
</tr>
</thead>
<tbody>
<tr>
<td>Fundraising</td>
<td>42%</td>
<td>38%</td>
</tr>
<tr>
<td>Financial Oversight</td>
<td>9%</td>
<td>42%</td>
</tr>
<tr>
<td>Monitor Program &amp; Services</td>
<td>29%</td>
<td>49%</td>
</tr>
<tr>
<td>Monitor Board’s Own Performance</td>
<td>50%</td>
<td>36%</td>
</tr>
<tr>
<td>Community Relations</td>
<td>38%</td>
<td>42%</td>
</tr>
<tr>
<td>Educate Public about Organization</td>
<td>38%</td>
<td>46%</td>
</tr>
<tr>
<td>Influence Public Policy</td>
<td>65%</td>
<td>25%</td>
</tr>
<tr>
<td>Evaluate Executive Director</td>
<td>17%</td>
<td>27%</td>
</tr>
<tr>
<td>Set Organizational Policy</td>
<td>12%</td>
<td>34%</td>
</tr>
<tr>
<td>Plan for Future</td>
<td>11%</td>
<td>48%</td>
</tr>
<tr>
<td>Act as “Sounding Board”</td>
<td>19%</td>
<td>42%</td>
</tr>
</tbody>
</table>

*Source: F. Ostrower. Urban Institute National Survey of Nonprofit Governance (2008). Figure 1, p. 4-5.*
ACCOUNTING & BUSINESS RELATED STANDARD

This study followed the Urban Institute’s argument that nonprofit governance related to accounting and business practices can be analyzed by looking at factors associated with six practices, each related to a provision of the Sarbanes-Oxley Act.6,7

1. Having an external audit.
2. Having an independent audit committee.
3. Rotating audit firms and/or lead partners every five years.
4. Having a written conflict of interest policy.
5. Having a formal process for employees to report complaints without retaliation (whistle-blower policy).
6. Having a document destruction and retention policy.

Previous research has shown that usage of these practices largely depends on organization size.8

More than two-thirds of Oregon’s nonprofits have a written conflict of interest policy, almost half of the organizations have a document destruction and retention policy, a formal process for employees to report complaints, and 45% engage in external audits. Few organizations have independent audit committees (21%) and even fewer (13%) rotate audit firms or lead partners every few years.

Nationally, 95% of nonprofits have a written conflict of interest policy, 83% have document destruction and retention policy, and 92% had an external, independent audit.9 Hence the performance of Oregon’s nonprofit boards lags behind the national figures for accounting and business standards.

Many nonprofits feel pressure to keep their administrative and fundraising costs as low as possible. The ONSR asked organizations whether this pressure gets in the way of fulfilling their missions. Nearly one-third of organizations reported that this pressure did not interfere with their work very much and 13% said it did not interfere at all. However, 57% of organizations feel that this pressure did get in the way of achieving their mission. Fully 84% of organizations would like to see public policy support “Greater readiness to allow use of funds for reasonable administrative and infrastructure costs” (see Chapter 4 for more detail on public policy proposals).

BOARD MEMBER ROLES

The ONSR asked organizations whether board members contributed financially, or helped in overall fundraising efforts. Slightly fewer than half of nonprofits in Oregon reported that all of their board members contributed financially, 24% said that some board members gave money, and 31% reported that their board members are not expected to contribute financially.

Nationally, 71% of boards require a gift from board members. Eight out of ten organizations that require board giving reported that over 75% of their board members contributed financially.

When recruiting board members, most nonprofits in Oregon find it very important that candidates are willing to give time to the organization (86%). Second, organizations noted it is very important that candidates be knowledgeable about the organization’s mission area (69%). Financial skills were listed as somewhat important and a relationship with a current board member was listed as least important.

The vast majority of Oregon’s nonprofits have two- or three-year terms for their board members. The majority of organizations reported that their average board member has been serving for three to six years.

6. According to the US Security and Exchange Commission’s website, “The Act mandated a number of reforms to enhance corporate responsibility, enhance financial disclosures, and combat corporate and accounting fraud, and created the “Public Company Accounting Oversight Board,” also known as the PCAOB, to oversee the activities of the auditing profession.” (http://www.sec.gov/about/laws.shtml#sox2002).
7. (Ostrower 2007).
8. (Ostrower and Bobowick 2006).
9. The National Board Source study (Board Source Index 2010).
**Figure 3.4. Board Practices**

- **Have Written Conflict of Interest Policy**: 69%
- **Have Document Destruction & Retention Policy**: 49%
- **Have Whistle-blower Policy**: 47%
- **Have External Audit**: 45%
- **Rotate Audit Firms and/or Lead Partners Every Five Years**: 21%
- **Have Independent Auditing Committee**: 13%

**Figure 3.5. Expectation of Board Members to Contribute Financially**

- **Not Expected to Contribute Financially**: 31%
- **All Members Contribute Financially**: 45%
- **Some Members Contribute Financially**: 24%

“Forty-five percent of Oregon nonprofits reported 100% board participation in giving.”

**Figure 3.6. Board Recruitment Qualifications**

<table>
<thead>
<tr>
<th>Qualification</th>
<th>Very Important</th>
<th>Somewhat Important</th>
<th>Not Important</th>
</tr>
</thead>
<tbody>
<tr>
<td>Relationship with Current Board</td>
<td>21%</td>
<td>45%</td>
<td>34%</td>
</tr>
<tr>
<td>Knowledge of Mission</td>
<td>69%</td>
<td>29%</td>
<td>2%</td>
</tr>
<tr>
<td>Financial Skills</td>
<td>22%</td>
<td>64%</td>
<td>13%</td>
</tr>
<tr>
<td>Willingness to Commit Time</td>
<td>86%</td>
<td>13%</td>
<td>1%</td>
</tr>
</tbody>
</table>
BOARD DIVERSITY

In terms of gender, 53% of nonprofit board members in Oregon are female and 47% are male. Regarding sector experience, 53% of Oregon’s nonprofit board members have business sector experience, 26% have worked in the nonprofit sector, 21% have worked in the public sector, and 35% are currently unemployed.10 Oregonians who are white are represented in much higher percentages on nonprofit boards than other ethnic groups. The percentage of white board members is 90%, and those who identify as Native American make up 16%. Board members who are Hispanic and Latino comprise 15%, African American 14%, and Asian 12%.11

“Business sector employees are represented in higher percentages in Oregon nonprofit boards—12% more than nonprofit sector employees, 16% more than public sector representatives and 8% more than unemployed board members.”

Human Resources

The number of paid staff in the nonprofit sector in Oregon is growing slightly. In 2011, the average organization lost six staff members, but hired seven for a net increase of one employee. Many organizations (41%) reported that their volunteer numbers decreased from FY2010 to FY2011, with the average organization losing 23 volunteers. However, organizations expected an average of 30 new volunteers to join in 2012.

“The average organization lost six staff members, but hired seven for a net increase of one employee.”

STAFF ACTIVITY

On average, nonprofit organizations employ far more staff for service delivery and programs (19.28 FTE)12 than for any other activity. Human resources and volunteer management were the lowest staffed activity area at approximately 1.5 FTE per organization (see Figure 3.8, next page).

Figure 3.7. Change in Employment / Volunteers (2010 to 2011)

### Volunteers
- Decreased: 41%
- Stayed the Same: 31%
- Increased: 28%

### Paid Staff
- Decreased: 21%
- Stayed the Same: 44%
- Increased: 35%

10. Categories are not mutually exclusive and therefore do not total to 100%.

11. Categories are not mutually exclusive and therefore do not total to 100%.

12. These totals do not represent percentages, since staff often fill more than one role within an organization. While many of Oregon’s nonprofits have nowhere near 19 full time program staff, these findings give a sense of how organizations prioritize staffing.
The ONSR asked organizations how many employees they expected to retire in the coming year and whether they had engaged in succession planning. Three-quarters of organizations do not expect any employees to retire this year, and two out of three expect fewer than three to retire in the next ten years. Still, 62% of organizations responded that they engaged in some degree of succession planning, and 10% reported that a fully formed succession plan was in place.

"Three-quarters of organizations do not expect any employees to retire this year, and two out of three expect fewer than three to retire in the next ten years."

The average nonprofit in Oregon has 76% female employees and one-third of respondents to this question reported that 100% of their staff are women. However there is a significant correlation between the percentage of male and female employees and organizational budget size. Larger organizations in Oregon employ more men, while smaller organizations employ more women.

The average nonprofit organization in Oregon is 72% white. There was a significant correlation between organization size and percentage of employees that are people of color. Bigger organizations are less racially diverse. Oregon is 84% white, so the average nonprofit organization is more diverse relative to the state.

The majority of organizations stated that they were very or somewhat diverse in terms of gender, physical ability, and sexual orientation. Only one in three reported being very or somewhat diverse racially, and less than one-quarter identified as very or somewhat diverse in

---

13. \( r = -0.36 \).
14. \( r = -0.49 \).
16. Several respondents commented that they did not know the sexual orientation of their employees. While 508 organizations answered the question for race and gender, only 300 answered it for sexual orientation.
terms of country of origin. Three out of four of respondents indicated that diversifying racially was a moderate or high priority, with 27% indicating that their organization was already diverse in this respect. Only 42% said that diversifying in terms of sexual orientation is a priority, with four percent calling it a high priority.

Organizations indicated that focusing on diversity was important for different reasons. Approximately 80% felt that diversity improves the organization’s understanding of client needs, fosters creativity, and leads to better decisions.

“Focusing on diversity is important for different reasons. About 80% feel that diversity improves the organization’s understanding of client needs, fosters creativity, and leads to better decisions.”

Figure 3.9. Organizational Diversity

Figure 3.10. Prioritizing Diversity

“Larger organizations in Oregon employ more men, while smaller organizations employ more women. Larger organizations are less racially diverse.”
Four in five organizations engaged in training or orientation for both volunteers and paid employees. Interestingly, these are not necessarily the same organizations. The ONSR found a significant but only moderate correlation between these organizations. This would indicate that some organizations offer training for their employees, but not their volunteers, while others trained their volunteers, but not their employees.

Three-quarters of organizations reported that they engaged in performance evaluations for paid employees, and one-quarter formally evaluate volunteers.

Volunteer management practices varied across the sector. While three out of four organizations engaged in all of the practices in Figure 3.11 at least occasionally, they were not consistent in their use. Matching skills, checking in with volunteers, and communicating about roles and expectations were common, but only one in five frequently recognized their volunteers in any formal capacity. One in three frequently provided training and professional development.

Figure 3.11. Use of Volunteer Recruitment Tools

<table>
<thead>
<tr>
<th>Tools</th>
<th>Frequently</th>
<th>Occasionally</th>
<th>Never</th>
</tr>
</thead>
<tbody>
<tr>
<td>Tools such as Serve.gov, United Way, HandsOn</td>
<td>9%</td>
<td>26%</td>
<td>65%</td>
</tr>
<tr>
<td>Newspaper / Radio Advertisements</td>
<td>16%</td>
<td>39%</td>
<td>45%</td>
</tr>
<tr>
<td>Heard While Volunteering with Another Organization</td>
<td>26%</td>
<td>60%</td>
<td>15%</td>
</tr>
<tr>
<td>Current Volunteers Recruit Others</td>
<td>58%</td>
<td>38%</td>
<td>4%</td>
</tr>
<tr>
<td>Staff / Members Recruit People They Know</td>
<td>61%</td>
<td>38%</td>
<td>1%</td>
</tr>
</tbody>
</table>

Figure 3.12. Working with Volunteers

<table>
<thead>
<tr>
<th>Practices</th>
<th>Frequently</th>
<th>Occasionally</th>
<th>Never</th>
</tr>
</thead>
<tbody>
<tr>
<td>Check in Regularly</td>
<td>65%</td>
<td>31%</td>
<td>4%</td>
</tr>
<tr>
<td>Communicate Clear Roles &amp; Expectations</td>
<td>63%</td>
<td>31%</td>
<td>6%</td>
</tr>
<tr>
<td>Maintain Volunteer Position Descriptions</td>
<td>42%</td>
<td>36%</td>
<td>22%</td>
</tr>
<tr>
<td>Provide Training &amp; Professional Development</td>
<td>32%</td>
<td>48%</td>
<td>20%</td>
</tr>
<tr>
<td>Hold Recognition Events / Give Awards</td>
<td>18%</td>
<td>56%</td>
<td>25%</td>
</tr>
<tr>
<td>Match Assignments Based on Skills</td>
<td>73%</td>
<td>22%</td>
<td>5%</td>
</tr>
</tbody>
</table>
The ONSR explored the ways in which Oregon’s nonprofits advocate for a particular issue or policy. Meeting with public officials or their staff, whether elected or appointed, was the most common activity (56%) and nearly one-third of respondents noted that they participated in coalitions that work to influence public policy or on government commissions or committees.

A related question asked if nonprofits attempted to influence policy makers on behalf of their clients when local or state government is in the midst of funding deliberations. While 40% reported that they had tried to influence policy makers, 60% reported that they had not. Of those who had not, 27% gave specific reasons for not attempting to influence policy makers. Most of these respondents stated that this type of activity was not part of their mission or that they lacked capacity to do this work.

**Figure 4.1.** Most Common Advocacy Related Strategies

<table>
<thead>
<tr>
<th>Activity</th>
<th>Percentage</th>
</tr>
</thead>
<tbody>
<tr>
<td>Meet with Public Officials or Their Staff</td>
<td>56%</td>
</tr>
<tr>
<td>Participate in Coalitions for Influencing Public Policy</td>
<td>32%</td>
</tr>
<tr>
<td>Participate in Government Commissions or Committees</td>
<td>30%</td>
</tr>
<tr>
<td>Provide Testimony on Public Policy Issues</td>
<td>27%</td>
</tr>
<tr>
<td>Provide Education on Public Policy Issues</td>
<td>26%</td>
</tr>
</tbody>
</table>

**Public Policy Proposals**

The ONSR asked nonprofits to consider a list of 17 possible public policy proposals to determine which would be most effective in supporting their work. The public policy proposals identified as most likely to support the work of Oregon’s nonprofits are listed in Figure 4.3.

**501(h) Election**

Public charities have varying levels of knowledge about the opportunities and limitations of lobbying and advocacy. While certain types of nonprofits can engage in political activity, nonprofits with 501(c)(3) tax-exempt status are prohibited from participating or intervening in any political campaign on behalf of (or in opposition to) any candidate for public office. These public charities can, however, engage in advocacy, education, and lobbying, such as support of legislation or voter registration campaigns. The IRS requires monitoring of expenditures related to these activities, and limits the level of lobbying expenditures relative to an organization’s budget. For this reason, many 501(c)(3) public charities file a “501(h) election” (Form 5768) with the IRS in order to more freely engage in lobbying activities.

While about 5% of respondents reported that they had obtained the 501(h) designation, 40% reported that they had not, and 50% reported that they were unfamiliar with the 501(h). While this level of knowledge about the 501(h) mirrors data currently available about other communities, the level of unfamiliarity is still notable.

Looking deeper at respondents by subsector provides a fuller picture of nonprofit organizations’ relationships...
to the 501(h) election.¹ Half of responding Recreation, Leisure and Sports organizations had made this election. One in five responding Civil Rights, Social Action and Advocacy organizations had done so. Environmental and Healthcare and Counseling organizations were the least familiar with 501(h) election.

While a high percentage of ONSR respondents favored a range of public policy proposals, a relatively low percentage engaged in advocacy related activities. Respondents clearly value and would support advocacy efforts, but do not engage in them due to lack of time and a reluctance to stray from their mission focus.

Figure 4.2. Organizations Making 501(h) Election

| Not Familiar with 501(h) Election 50% |
| Don’t Know 5% |
| Yes 5% |
| No 40% |

Figure 4.3. Public Policies Most Likely to Support Oregon’s Nonprofits

<table>
<thead>
<tr>
<th>Public Policies</th>
<th>PERCENT</th>
</tr>
</thead>
<tbody>
<tr>
<td>Reinstatement and expansion of tax incentives or individual charitable giving</td>
<td>88%</td>
</tr>
<tr>
<td>Greater readiness to allow use of funds for reasonable administrative and infrastructure costs</td>
<td>84%</td>
</tr>
<tr>
<td>Restoration and growth of federal funds</td>
<td>79%</td>
</tr>
<tr>
<td>Expansion of national service programs like AmeriCorps</td>
<td>78%</td>
</tr>
<tr>
<td>Student loan forgiveness for those working in the nonprofit sector</td>
<td>77%</td>
</tr>
<tr>
<td>Federal grant support for training and capacity building</td>
<td>77%</td>
</tr>
<tr>
<td>Commitment to support research and improve data on the nonprofit sector</td>
<td>73%</td>
</tr>
</tbody>
</table>

“While about five percent of respondents reported that they had obtained the 501(h) designation, 40% reported that they had not, and 50% reported that they were unfamiliar with the 501(h).”

¹ Responses by subsector with a minimum of 20 responses. Subsectors are drawn from the National Taxonomy of Exempt Entities.
One of the long-term goals of the ONSR is to develop a framework to address and measure the impact of Oregon’s nonprofit sector. Social impact is the intended outcome or effect of an activity, which can be demonstrated as the result of this intervention. Measuring the impact of a single nonprofit organization is notoriously difficult, although many funders, academics, and nonprofits are increasing their efforts to develop better methods and indicators. The Foundation Center lists over 150 tools and methods to measure social impact on a program and organizational level. Measuring the impact of a statewide nonprofit sector is even more challenging. As a result, the focus of the ONSR is largely on basic economic impact indicators.

### Employment & Wages

The nonprofit sector provided over 166,000 jobs in Oregon in 2010, employing one out of every ten workers in the state. Based on a total of $6.57 billion in payroll among all 22,000 Oregon nonprofits, the average nonprofit annual wage is $39,545. Total nonprofit products and services ($13.85 billion) in 2010 account for 8% of Oregon’s GDP ($174.2 billion). This represents a higher proportion than nationwide nonprofits which account for 5.4% of the US GDP. Including the worth of volunteer services in Oregon, the nonprofit sector would account for 9.4% of Oregon’s GDP.

### Amount of Services Provided

Oregon’s nonprofits provided program services worth more than $12 billion in 2010. In addition to the 166,000 paid employees, more than 993,700 Oregonians volunteered 115.9 million hours to help provide those services. The monetary value of those services is estimated to be $2.5 billion.

### Social Impact

Many nonprofits provide services to people in need, in particular, the subset known as public charities. In Oregon, 78% of public charity nonprofits reported that they served low-income populations. These organizations also reported that they provided 44% of their services to children and youth, a group that makes up 23% of Oregon’s population. Services were provided to seniors at a rate proportional to their representation of Oregon’s population (14%).

Nonprofits also serve a diverse group of residents. Figure 5.1 shows a comparison between the percentages of nonprofit clients served in 2011, and Oregon census data for 2010. Members of the Latino, African American, and Native American populations received services from Oregon’s nonprofits at rates that were higher than their representation in the census data.

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2. According to the Urban Institute, the US nonprofit sector accounted for 5% of the US economy’s wages and over 10% of jobs in 2009.
3. According to the Bureau of Economic Analysis.
4. Total nonprofit expenditures minus management and fundraising cost.
5. Defined as below 80% of the income level in an organization’s area.
6. (<18 years).
8. (>64 years).
Figure 5.1. Demographic Comparison between Survey Respondents’ Client Base and the State of Oregon’s Population

<table>
<thead>
<tr>
<th></th>
<th>ONSR Survey Respondents’ Client Base</th>
<th>State of Oregon</th>
</tr>
</thead>
<tbody>
<tr>
<td>African American</td>
<td>6.4</td>
<td>1.8</td>
</tr>
<tr>
<td>Asian or Pacific Islander</td>
<td>4</td>
<td>4</td>
</tr>
<tr>
<td>Latino/a or Hispanic</td>
<td>17</td>
<td>12</td>
</tr>
<tr>
<td>Middle Eastern</td>
<td>0.7</td>
<td>-</td>
</tr>
<tr>
<td>Native American</td>
<td>4.3</td>
<td>1.4</td>
</tr>
<tr>
<td>White or Anglo</td>
<td>57.2</td>
<td>78.5</td>
</tr>
<tr>
<td>Multi-Racial</td>
<td>5.3</td>
<td>3.8</td>
</tr>
<tr>
<td>Other, please specify</td>
<td>4.4</td>
<td>-</td>
</tr>
</tbody>
</table>

Sources: ONSR (2012); Oregon Census (2010).

The social impact of nonprofits goes beyond service provision. Many nonprofits in the state provide opportunities to experience arts and culture. Others are actively engaged in advocating for changes in public policy. Some preserve historical records, artifacts, and sites. Others work to solve problems affecting the environment or human health. In the long term, the ONSR will need to find ways to quantify the impact of nonprofit organizations if it is to paint a full picture of their value to society. At this point, however, nonprofits in Oregon track and report their impact with a limited set of indicators.

“The nonprofit sector provided over 166,000 jobs in Oregon in 2010, employing one out of every ten workers in the state.”

“Total nonprofit products and services ($13.85 billion) in 2010 account for 8% of Oregon’s GDP ($174.2 billion). This represents a higher proportion than nationwide nonprofits which account for 5.4% of the US GDP.”

“In addition to the 166,000 paid employees, more than 993,700 Oregonians volunteered 115.9 million hours.”
Describing Impact

Most nonprofits in the state use simple output indicators to evaluate their work. In fact, 85% of the 625 impact indicators uncovered in the ONSR fall under this category, including measuring number of visitors, number of students, number of exhibitions/classes/seminars, and number of clients served.

Some organizations also track voluntary contributions to their work, such as the amount of gifts received, or the number of volunteers, volunteer hours, or returning volunteers.

A tiny fraction of nonprofits also use efficiency indicators, such as cost per performance, management cost per hour of service, or average bed days. But only four out of 625 indicators reported fall under this category.

One percent of nonprofits in the sample measure the impact of their programs on users or client groups using indicators such as client outcomes (e.g., entry into college, scores, reports evaluations) or they use an assessment of change in behavior as a program outcome.

However, true impact indicators would allow organizations to demonstrate their impact minus all the external environmental effects over which the organization has no control. Only two organizations in the ONSR sample listed indicators that could be classified as impact indicators: “changes in behavior (or other desired outcome) as a result of interventions.”

None of the organizations in the sample used indicators that allow for a social return calculation. Social return is the monetized impact of an intervention, minus the cost of this intervention. It requires social impact indicators to be translated into dollar amounts.

Nonprofits have a social impact; that is, they achieve outcomes, which are direct results of their interventions and aligned with the mission of their organization. The ONSR, however, shows the missing evidence of these achievements on an organizational level. The overwhelming majority of Oregon’s nonprofits do not use existing tools and methods to describe and measure their contribution to society at large, neither in qualitative nor in quantitative or monetary ways.

Funders, government decision makers, and the public continue to press for ways of measuring social impact, but it is very difficult to do. Though many Oregon nonprofits are clearly making strides toward quantifying their impact, few have achieved a methodology that measures only the impact of their organization’s work and excludes the effects of external environmental factors. This represents a tremendous opportunity for collaboration between nonprofit organizations, institutions of higher learning, and consulting organizations to work together to better understand the impact the nonprofit sector has on Oregon.
For FY2012, ONSR respondents expect the percentage of total revenue from most revenue sources to increase while government revenue is expected to stay the same.

Organizations that had a decrease in funding from a particular source in 2011 expected funding from that source to decrease again in 2012.\(^1\) By contrast, organizations that received increased funding from a particular source in 2011 expected funding from that source to increase. Organizations with larger budgets had lower expectations for continued revenue from government, foundations, or corporations than organizations with smaller budgets did.

Nearly two-thirds of nonprofits expected expenditures to increase in 2012 (54% expected moderate increases while 9% expected substantial increases), and 27% expected their expenditures to stay the same. Only 10% expected their expenditures to decrease.

The ONSR found that Oregon's nonprofit managers have been somewhat optimistic in their budget estimates. A comparison of future estimates\(^2\) made by respondents in 2010 with real budget data from 2011 reveals that 56% of nonprofits expected their revenue to increase, however only 51% reported that their revenue had actually increased;\(^3\) 25% expected their revenue to stay the same but only 20% reported flat revenue. Only 16% expected revenue to decrease, but in fact 28% reported decreased revenue. This comparison suggests that the continuation of the financial crisis may have been somewhat unexpected for many nonprofits in the state. The mid-term outlook for Oregon's nonprofits is also positive. The vast majority of organizations expect growth over the next one to three years and one-third expect to grow substantially over the next five years.

Oregon's nonprofit sector overcame significant challenges in recent years and managed to weather the recession while continuing to provide Oregonians with needed programs and services. The optimism expressed by the nonprofit leaders who responded to the ONSR survey affirms confidence in the years ahead and exemplifies the resiliency and spirit of both the nonprofit sector and the State of Oregon.

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1. Positive significant correlation for all categories, except for foundations.
Figure 6.1. Expected Change in Percent of Revenue (in 2012 from 2011)

<table>
<thead>
<tr>
<th>Revenue Source</th>
<th>Decrease</th>
<th>Stay the Same</th>
<th>Increase</th>
</tr>
</thead>
<tbody>
<tr>
<td>Earned Income</td>
<td>6%</td>
<td>38%</td>
<td>55%</td>
</tr>
<tr>
<td>Individual Contributions</td>
<td>7%</td>
<td>28%</td>
<td>65%</td>
</tr>
<tr>
<td>Corporate Grants &amp; Sponsorships</td>
<td>7%</td>
<td>43%</td>
<td>50%</td>
</tr>
<tr>
<td>Foundation Grants</td>
<td>12%</td>
<td>34%</td>
<td>54%</td>
</tr>
<tr>
<td>Government</td>
<td>28%</td>
<td>47%</td>
<td>25%</td>
</tr>
</tbody>
</table>

Figure 6.2. Outlook of Organizational Growth

- **5 Years**: 9% Substantial Growth, 55% Moderate Growth, 33% No Change
- **3 Years**: 8% Substantial Growth, 68% Moderate Growth, 22% No Change
- **1 Year**: 30% Substantial Growth, 59% Moderate Growth, 7% No Change
Appendix: Survey Questions

INTRODUCTION

This survey has questions that pertain to various aspects of your organization including finances, fundraising, human resources, volunteer management, service delivery, advocacy, contract management, governance and board issues, and relevant policy issues. We understand that it may not be possible to have accurate answers to questions across so many areas; however, best estimates are welcome.

We are requesting only one response from each organization. Please feel free to work as a team to complete this survey. To navigate through the survey, please use the buttons at the bottom right corner of the page, and not your browser’s arrow buttons.

The deadline for participating in this survey is 5:00 p.m. on Friday, February 17. Participation will take approximately 30 minutes of your time. Your participation is completely voluntary. Your decision to participate, decline, or withdraw from participation will have no effect on either your current status or your future relations with your employer or this project. There are no risks involved in participating in this survey. Your answers to all of the survey questions will remain private and confidential. Results will be summarized, with the responses of participants combined. To maintain your confidentiality, individual names, and computer IP addresses will not be collected. However, if you feel uncomfortable with any question, you do not need to respond to it, and you can exit the survey at any time.

If you wish to save your work and continue later, simply close the window. The next time you click on the link from the same IP server, you will be taken back to where you left off.

☐ I have read and understood this consent document and voluntarily agree to participate.
☐ I do not wish to participate.

1. Please enter the following:
   ▪ Organization name (full name, no acronyms, please)
   ▪ Year the organization was founded

2. The following is a list of sectors as listed under the National Taxonomy of Exempt Entities or NTEE Classification. We realize that it is possible for one nonprofit organization to belong to or run programs that pertain to more than one category.

Please select up to four categories that describe the main focus of your organization and rank them in order of importance. For example, if you are a religious organization that provides shelters and scholarships to homeless youth, you could select Housing and Shelter, Religion, Education, and Youth Development and rank them 1, 2, 3, and 4 as applicable.

a) Arts, Culture & Humanities
b) Education
c) Environment
d) Animal Welfare
e) Healthcare Services
f) Mental Health & Crisis Intervention
g) Diseases & Disorders Treatment
h) Diseases & Disorders Research
i) Crime & Legal Affairs
j) Employment Assistance
k) Food, Agriculture & Nutrition
l) Housing & Shelter
m) Public Safety, Disaster Preparedness & Relief
n) Recreation, Leisure & Sports
o) Youth Development Human Services
p) International, Foreign Affairs & National Security
q) Civil Rights, Social Action & Advocacy
r) Community Improvement & Capacity Building
s) Philanthropy, Volunteerism & Grants
t) Science & Technology
u) Social Science
v) Public & Societal Benefit
w) Religion
3. Where is your organization headquartered?
  - County
  - City or town
  - Zip code

4. Which of the following tax classifications applies to your organization?
  - 501(c)(3)
  - 501(c)(4)
  - Other 501(c) organization (please specify)
  - We have applied for, but not yet received, 501(c) status from the IRS
  - We are not a nonprofit organization

5. What percentage of the clients your organization served in 2011 were low income? (Defined as below 80% of the income level in your area.)
  - Moderate to high income
  - Low income
  - Not applicable
  Total: (Must add up to 100%)

6. What percentage of the clients your organization served in 2011 were...
  - ...Children & Youth (< 18 years of age)?
  - ...Adults (age 18 to 64)?
  - ...Seniors (65 or older)?
  - Not applicable
  Total: (Must add up to 100%)

7. What percentage of the clients your organization served in 2011 were...
  - ...African American?
  - ...Asian or Pacific Islander?
  - ...Latino/a or Hispanic?
  - ...Middle Eastern?
  - ...Native American?
  - ...White or Anglo?
  - ...Multi-Racial?
  - ...Other (please specify)
  - Not applicable
  Total: (Must add up to 100%)

8. Approximately how many potential recipients were turned away last year due to the following circumstances? (Few, Some, Many, None, Not applicable)
  - Lack of resources (e.g., funding, volunteers, staff, space)
  - Limits due to current state or federal regulations
  - Due to other reasons (Please specify)

9. What are the three most appropriate units or indicators for measuring your organizational outputs? (E.g., number of meals served, individuals counselled, legislative victories, concert attendees) For each indicator,
1) How many of each were requested in 2011?
2) How many of each were actually provided in 2011?
3) How much was spent on providing each unit in 2011?

10. In the past year, did your organization... (Check all that apply)
  - Provide testimony on public policy issues
  - Participate in government commissions or committees
  - Meet with public officials or their staff (either elected or appointed)
  - Participate in development / revision of regulations related to public policy
  - Participate in coalitions for influencing public policy
  - Participate in a demonstration or boycott
  - Hire or contract with a lobbyist to lobby for or against specific legislation
  - Take a public stance for or against specific legislation (e.g., in writing, through staff testifying at hearings)
  - Pay dues to an association that advocated or lobbied on your behalf
- Provide public education on policy issues
- Host a candidate forum
- Engage in voter registration activities
- Advocate in some other way (Please describe)

11. As state and local governments consider funding decisions for services, has your organization tried to influence policy makers on behalf of your clients?
   - Yes
   - No (Please specify why)

12. Has your organization made a 501(h) election?
   - Yes
   - No
   - I don’t know if we have made a 501(h) election
   - I am not familiar with a 501(h) election

GOVERNANCE

In addition to current board practices and activities, we will be asking data on the age, gender, race, and occupational background of your board members.

15. Does your organization engage in any of the following practices?
   - Having an external audit
   - Having an independent auditing committee
   - Rotating audit firms and / or lead partners every five years
   - Having a written conflict of interest policy
   - Having a formal process for employees to report complaints without retaliation (whistle-blower policy)
   - Having a document destruction and retention policy

16. Are your board members expected to contribute financially to your organization?
   - Yes, all of our board members contribute financially
   - Yes, some of our board members contribute financially
   - No, this is not an expectation of our board members

17. Are board members compensated financially for their services on the board?
   - Yes
   - No

18. How would you describe the level of activity of your board members in the following areas? (Very active, Somewhat active, Not active)
   - Fundraising
   - Financial oversight
   - Monitoring organization program and services
   - Evaluating whether the organization is achieving its mission or not
   - Monitoring the board’s own performance
   - Community relations
   - Educating the public about the organization and its mission
   - Influencing public policy
   - Evaluating the Executive Director / CEO
   - Setting organizational policy
   - Planning for the future
   - Acting as a “sounding board” (i.e., advising and giving feedback to management)

COLLABORATION

13. Over the past year, has your organization been involved with collaborative efforts for any of the following activities? (Check all that apply)
   - Collaboration to obtain funding for programs
   - Sharing staff with another organization
   - Sharing space with another organization
   - Collaboration to advocate on behalf of your clients
   - Collaboration to reduce administrative expenses
   - Collaboration to reduce program expenses
   - Group purchasing or cost savings programs
   - Collaboration to carry out programs and services
   - Other (Please specify)
   - None of the above

14. What is your organization’s biggest impediment to inter-organizational collaboration?
   - Not possessing the capacity to collaborate
   - Not possessing the technical know-how to collaborate
   - Previous negative experiences with collaborations
   - Value added through collaboration is not worth the costs and time involved
   - Difficulty in complying with the rules and procedures for collaboration
   - Other (Please specify)
19. How important are the following criteria for recruiting board members? (Very important, Somewhat important, Not important)
   • Willingness to give time to the organization
   • Financial skills
   • Knowledge of the organization’s mission area
   • Relationship with current board members

20. Do you think the pressure to keep your administrative and fundraising costs low gets in the way of your organization’s ability to accomplish its mission? (Very much, Somewhat more than moderately, Moderately, Not so much, Not at all)

21. Does your organization have term limits for board members?
   • No
   • Yes (please specify how many)

   The number of years per term is
   • 1 year
   • 2 years
   • 3 years
   • 4 years
   • 5 or more years
   • Staggered Terms / Other

22. What is the average length of service for your current board (best estimate, in years)?

23. We would like to know more about the demographics of your organization’s board. Please provide us the following numbers. (Your best estimate is okay)
   • Total number of board members
   • Age of oldest member (approx.)
   • Age of youngest member (approx.)
   • Number who are male
   • Number who are female

24. We would like to know more about the racial mix of your organization’s board. Please indicate how many identify as… (Your best estimate is okay)
   • …Native American Indian
   • …White or Anglo
   • …Multi-Racial
   • …Other Race

25. We would like to know more about the occupational background of your organization’s board. Please indicate how many are… (Your best estimate is okay)
   • … employed in the business sector
   • … employed in the nonprofit sector
   • … employed in the government sector
   • … not employed

HUMAN RESOURCES

For this section, you will need figures regarding your full-time, part-time, and volunteer workforce. There are also questions on recruitment, training, compensation, turnover, workforce diversity, and retention. We understand that some organizations have limited full-time staff. Please try and count employees in terms of FTE (full-time equivalent) to come up with the best estimate.

26. Please provide your best estimate for the total number of employees you have in the following categories:

   Full-time employees
   • Total number
   • Women
   • People of color
   • People under 25 years of age
   • People above 55 years of age

   Part-time employees
   • Total number
   • Women
   • People of color
   • People under 25 years of age
   • People above 55 years of age

27. To what extent do you feel your organizational workforce (either paid or volunteer) is diverse in the following categories? (Very diverse, Somewhat diverse, Not very diverse, Don’t know)
   • Race / Ethnicity
• Foreign born
• Sexual orientation
• Physical ability
• Gender

28. Do you think your organization should diversify your workforce (either paid or volunteer) in the following areas? (Yes, this is a high priority; Yes, this is a moderate priority; No, we are already diverse in this respect)
• Age
• Gender
• Race / Ethnicity
• Foreign born
• Sexual orientation
• Physical ability
• Experience in public or private/ business sector

29. To what extent does a diverse workforce contribute to your organization? (Contributes strongly, Contributes moderately, Does not contribute)
• Helps to maintain compliance with Federal Equal Employment Opportunity Commission
• Provides a better understanding of our customer / client needs
• Fosters creativity by providing more alternatives
• Leads to better decisions
• Increases legitimacy
• Other (Please specify)

We would like to know more about employee compensation, job descriptions, turnover, and succession planning in your organization. If you do not employ any paid staff, you may skip this section and proceed to the next page.

30. Please enter information below regarding employee compensation. You may either provide a figure for annual salary or the hourly wage rate, whichever is applicable. In either case, please provide the number of hours worked annually. (Best estimates are fine)
• Most highly compensated employee
• Least highly compensated employee
• Number of hours worked annually
• Annual salary or hourly wage rate

31. In FY11, how many employees (not including interns, volunteers, or board members) had the following activity as their primary responsibility? Please round to the nearest 0.5 FTE (full-time equivalent). (Your best estimate is okay)
• Fundraising Support
• Accounting & Finance
• Volunteer Management
• Service Delivery / Program Activities
• Clerical & Administrative
• Management / Executive
• Human Resources

32. How many employees will retire in the next...? (Your best estimate is okay)
• ...one year?
• ...five years?
• ...ten years?

33. Has your organization engaged in succession planning?
• My organization has a fully formed succession plan
• My organization has engaged in some discussion regarding succession planning
• My organization has not had any discussions regarding succession planning
• Other (Please specify)

34. Please provide numbers for employee turnover in the last year.
• Number of people who left during FY11
• Number of people who joined during FY11
• Number of people expected to be hired during FY12

35. Does your organization engage in performance evaluation for...
• ...paid employees?
• ...volunteers?

36. Does your organization engage in orientation or training for...
• ...paid employees?
• ...volunteers?

37. How many volunteers were engaged in your organization in FY11?
• Number of volunteers who left during FY11:
• Number of volunteers who joined during FY11:
• Number of volunteers expected to come back during FY12:
• Number of additional or new volunteers expected to join in FY12:

38. In FY11, what percentage of your volunteers were primarily engaged in the following? *(If you did not use volunteers, select 100% in the ‘Not applicable’ category.)*
  • In professional or management activities
  • In music, performance, or other artistic activities
  • As a coach, referee, tutor, teacher or mentor
  • In general office services
  • Collecting, preparing distributing or serving food
  • Fundraising or selling items to raise money
  • Collecting, making, or distributing clothing
  • In general labor or providing transportation
  • Not applicable

Total: (Must add up to 100%)

39. What tools do you use to recruit volunteers? How often are these used? *(Frequently, Occasionally, Never)*
  • Members of the organization ask people they know to volunteer
  • Current volunteers ask people they know to volunteer.
  • People hear about us while volunteering with other organizations
  • People hear about us through our advertisements in the newspaper or on the radio
  • People find us through recruitment tools such as serve.gov, the United Way or HandsOn
  • Other *(Please specify)*

40. Which of the following volunteer retention strategies does your organization use? How often are these used? *(Frequently, Occasionally, Never)*
  • Matching volunteers with assignments based on their skills
  • Holding recognition events or giving awards
  • Providing training and professional development
  • Maintaining position descriptions for volunteers
  • Communicating clear roles and expectations
  • Checking in with volunteers regularly

41. What was your organization’s operating budget for FY11? *(Select all that apply)*
  • Under $100,000
  • $100,000 - $250,000
  • $250,001 - $500,000
  • $500,001 - $1 million
  • $1,000,001 - $3 million
  • $3,000,001 - $5 million
  • $5,000,001 - $10 million
  • More than $10 million

42. What were your organization’s net assets for FY11? *(Select all that apply)*
  • Under $100,000
  • $100,000 - $250,000
  • $250,001 - $500,000
  • $500,001 - $1 million
  • $1,000,001 - $3 million
  • $3,000,001 - $5 million
  • $5,000,001 - $10 million
  • More than $10 million

43. Compared to FY10, how did the demand for your organization’s programs or services change in FY11? *(Select all that apply)*
  • Increased substantially
  • Increased moderately
  • Stayed the same
  • Decreased moderately
  • Decreased substantially

44. Has your organization undertaken or experienced any of the following cost-saving strategies in FY11? *(Select all that apply)*
  • Discontinued existing program(s)
  • Scaled back programs
  • Served fewer clients
  • Laid off staff
  • Initiated a hiring freeze
• Initiated a salary freeze
• Reduced salaries
• Reduced staff hours
• Reduced employee benefits
• Reduced hours of operation
• Cut administrative or overhead costs
• Collaborated with other nonprofits to reduce overhead
• Merged with another organization
• Received additional or extended lines of credit
• Engaged in deficit spending
• Other (Please describe)

45. Compared to FY10, how did your organization’s total revenues change in FY11?
• Increased substantially
• Increased moderately
• Stayed the same
• Decreased moderately
• Decreased substantially

46. Compared to FY10, how did your organization’s total expenditures change in FY11?
• Increased substantially
• Increased moderately
• Stayed the same
• Decreased moderately
• Decreased substantially

47. Compared to FY11, how do you think your total expenditures will change in FY12?
• Increase substantially
• Increase moderately
• Stay the same
• Decrease moderately
• Decrease substantially

48. Has your organization relied on any of the following fundraising strategies in the past year? (Select all that apply)
• Added a special event
• Increased attention to major individual donors
• Increased direct mail
• Increased web communication with individual donors
• Increased board member giving
• Increased foundation grant applications
• Raised or implemented program service fees
• Used reserves or endowment money to fund operations
• Implemented or expanded marketing efforts
• Applied for new or additional government grants
• Other (Please describe)

49. To the best of your knowledge, what percent of your organization’s revenue came from each of the following sources during FY11? (Your best estimate is okay)
• Government
• Grants from foundations (e.g., private, community, United Way)
• Grants from corporations
• Contributions from individuals (including special event income and other individual fundraising)
• Fees, sales, dues, performance ticket sales, and other earned income
• Other types of revenue (Please specify)
• Not applicable
Total: (Must add up to 100%)

50. Compared to FY10, how did the percentage of total revenue coming from the following sources change in FY11? (Increased, Decreased, Stayed the same, Not applicable)
• Government
• Grants from foundations (e.g., private, community, United Way)
• Grants from corporations
• Contributions from individuals (including special event income and other individual fundraising)
• Fees, sales, dues, performance ticket sales, and other earned income
• Other types of revenue (Please specify)

51. For FY12, how do you expect the percentage of total revenue coming from the following sources to change? (Increase, Decrease, Stay the same, Not applicable)
• Government
• Grants from foundations (e.g., private, community, United Way)
• Grants from corporations
• Contributions from individuals (including special event income and other individual fundraising)
• Fees, sales, dues, and other earned income
• Other types of revenue (If specified above)

52. To what extent have reporting requirements from funders (including government, corporate, and foundations)
changed over the past year?
- Increased substantially
- Increased moderately
- Stayed the same
- Decreased moderately
- Decreased substantially
- N/A (No external funders)

53. Do you operate a business enterprise to generate revenues? (Includes fees, sales, dues, and other earned revenue.)
- No
- No, but we are considering starting one
- Yes. Please specify what percentage of your total revenue the business enterprise represents:

54. How much money in unrestricted operating reserves does your organization currently have set aside?
- None
- Less than 30 days
- One to three months
- Three to six months
- More than six months

55. In general, how do the results of your organization’s fundraising for 2011 compare to the fundraising results in 2010?
- Increased substantially (25% or more)
- Increased moderately (5 to 24%)
- Stayed the same
- Decreased moderately (5 to 24%)
- Decreased substantially (25% or more)

56. If your fundraising results increased in 2011, which of the following is true for your organization? (Select all that apply)
- Individuals gave more
- Gifts from individuals were bigger
- More major gifts
- Major gifts with higher amounts
- More bequests
- Higher amounts of bequests
- More members / More annual funds
- Higher amount of membership fees
- Private foundation grants were bigger
- Private foundations gave more grants
- Corporate support was bigger
- Support from a higher number of corporations
- Government grants were bigger
- More government grants
- Government contracts were bigger
- More government contracts
- Other (Please specify)
- Not applicable

57. If your fundraising results decreased in 2011, which of the following is true for your organization? (Select all that apply)
- Less total dollars from bequests
- Fewer individuals gave
- Gifts from individuals were smaller
- Private foundation grants were smaller
- Private foundation grants were discontinued
- Corporate support was smaller
- Corporate support was discontinued
- Government grants were smaller
- Government grant were discontinued
- Government contracts were smaller
- Government contracts were discontinued
- Other (Please specify)
- Not applicable

With the next two questions, if your organization does not receive government funding, please select 100% in the “not applicable” category. Your best estimate is okay.

58. What percent of your government funding in 2011 was from each of the following sources?
- City
- County
- State
- Federal
- Don’t know
- Not applicable / We do not receive government funding

Total: (Must add up to 100%)

59. What percent of your government funding in 2011 was in each of the following forms?
- Contract
- Grant
- Reimbursement / Voucher
- Other (Please specify)
60. With respect to government funding, did your organization experience any of the following last year? (Yes, No, Not applicable / We do not receive government funding)
- Decreased reimbursement rates
- Longer reimbursement delays
- Increased reporting requirements
- Increased requirements to collaborate
- Discontinued government grants or contracts
- Increased eligibility requirements that reduced number of persons eligible

61. Please rate your organization with respect to its mission:
- No written mission
- Limited expression of mission
- Clear expression of mission
- Clear and widely understood expression of mission

62. Please rate your organization with respect to its vision:
- Little shared understanding of vision
- Vision lacks clarity and specificity
- Clear and shared vision
- Clear, specific, compelling vision that is broadly shared and directs action

63. Please rate your organization with respect to its goals:
- Targets are nonexistent or vague
- Realistic targets in some areas
- Quantified realistic targets in most areas
- Quantified targets in all areas, well tied to strategy and performance measurement

64. Please rate your organization with respect to its programs:
- Core programs vaguely defined, lack clear alignment with mission
- Most programs well defined, solid link to mission
- Core programs well defined and aligned with mission
- All programs well defined, aligned with mission and linked to overall strategy

65. Please rate your organization with respect to its funding model:
- Highly dependent on few funders
- Access to multiple types of funding, only few in each category
- Solid basis of funders in most types of funding sources
- Highly diversified funding across multiple funding sources

66. Please rate your organization with respect to its performance management system:
- Very limited measurement of performance
- Performance partially measured
- Performance measured in multiple ways
- Well-developed, comprehensive, integrated performance measurement and management system

67. Please rate your organization with respect to its strategic planning system:
- Limited ability and tendency to develop strategic plans
- Some ability and tendency to develop strategic plans
- Ability and tendency to develop realistic strategic plans
- Ability to develop and refine concrete, realistic strategic plans

68. Please rate your organization with respect to its financial planning and budgeting:
- No or very limited financial planning
- Limited financial plans with ad hoc updates
- Solid financial plans, continuous updates, budget fully integrated in operations

69. Please rate your organization with respect to its human resource planning:
- We address HR needs only when too large to ignore
- Some ability to develop high-level HR plans that are loosely linked to strategic plans
- Ability to develop realistic HR plans that are linked to strategic plans

ORGANIZATIONAL CAPACITY

The term “Organizational Capacity” is defined as the sum total of capabilities, knowledge, and resources that nonprofits need in order to be effective. For the next ten questions, we would like you to rate your organization in various areas to arrive at a picture of organizational capacity of nonprofits in Oregon.
- Concrete, realistic, and detailed HR plans that are tightly linked to strategic plans

70. Please rate your organization with respect to its public relations and marketing:
- None or limited use of PR/marketing
- We undertake limited opportunities to engage in PR/marketing
- We actively seek opportunities to engage in PR/marketing

71. Where do you see your organization in… (Substantial growth, Moderate growth, No change, Moderate decline, Substantial decline, Doors closed)
- …one year?
- …three years?
- …five years?

HOSUING & SHELTER

If your organization is involved in “Housing and Shelter” services, please provide a brief description of these services (not more than two sentences).

If your organization is not involved in “Housing and Shelter” services, please disregard the next three questions and advance to the next page.

72. Please provide percentages for the following for 2011: (Your best estimate is okay)
- Target clients / constituency aware of your service
- Target clients / constituency enrolled in your service
- Current clients / constituents who are expected to receive services in 2012
- Services offered at no charge
- Target clients / constituents reporting significant barriers to entry

73. Does your organization engage in public/private partnerships? If so, please check all that apply:
- Real Estate
- Financing
- Advocacy
- Other (Please specify)

We are interested in evaluating “Housing and Shelter” programs within the nonprofit sector in Oregon more comprehensively with a qualitative approach (e.g., interviews, focus groups). Is your organization interested in participating in this study?
- Yes; my email is below.
- No

POLICY

Which of the following policy proposals do you feel will support the work of nonprofit organizations in Oregon? (Very effective, Somewhat effective, Neither effective nor ineffective, Somewhat ineffective, Very ineffective, Don’t know)
- Restoration and growth of federal funds
- Reinstatement and expansion of tax incentives for individual charitable giving
- Federal grant support for training and capacity building
- Reform of reimbursement under Medicare, Medicaid, and other programs to cover the cost of services
- Expansion of tax incentives to encourage volunteering
- Student loan forgiveness for those working in the nonprofit sector
- Tax credit for investment making low-cost private capital available
- Restoration of the estate tax
- A commitment to support research and improve data on the nonprofit sector
- Expansion of national service programs like AmeriCorps
- A federal agency to represent and promote the interests of the nonprofit sector
- Strengthening of government oversight agencies
- Clarifying the community benefits standard (this issue relates to nonprofit hospitals)
- Eliminating or reducing the limits on lobbying activities
- Providing a special category of “hybrid” organizations, such as social enterprises (organizations that operate businesses but with a social mission)
- Increased utilization of performance based contracts by governmental entities
- Greater readiness to allow use of funds for reasonable administrative and infrastructure cost
Please enter your email to participate in a drawing on March 1 to win one of two free training opportunities including:

- a season pass to one of the Nonprofit Association of Oregon’s network series; or
- tuition for a Certificate course offered at the Institute for Nonprofit Management at Portland State University.
References


